

**Plum Borough School District  
Facilities Committee Meeting Minutes  
December, 2013**

**Date:** December 10, 2013

**Time:** 6:00 p.m.

**Location:** High School Board Room

**Purpose:** Discuss Facilities Matters for the Month of December, 2013

**Committee Members:** Mr. Zucco, Chairperson; Mrs. Stepnick, Mr. Tommarello, Committee Members

**Board Members in attendance:** Mr. Colella; Mr. McGough; Mrs. White; Mrs. Gallagher; Mr. Dowdell

**Administrative Representatives:** Mr. Brewer, Mr. Marraccini

**Aramark Representative:** Mr. Bob Holleran, Facility Director

**Construction Representatives:** Mr. Dennis Russo, Russo Construction, Owner's Representative

Mr. Arnie Caffas, Pa Soil and Rock, District Engineer

Mr. Steve Ackerman, L.R. Kimball

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I. Call Meeting to Order at 6:17pm

II. Citizen's Comments:

A. On agenda Items

*Vicki Roessler, mother of Kara Roessler, discussed her Facility Request for gym time at previous years' rate of \$25 per month*

B. On non-agenda items

*Mr. Colella asked that Board review Policy 707 "Employee Use of Facilities"- many area districts allow use of facilities by employees, without fees. He asked that teachers that use facilities donate "15 minutes of free time with students" for every hour they use facilities based on the "honor system". Mr. Zucco said it can be addressed further at January Policy Meeting.*

*Mr. Ron Sakowski, O'Block teacher, commented on Policy 707 reconsideration of "Employee Use of Facilities. He would have no problem with Mr. Colella's idea of "free time".*

*Mr. Mike Sotas asked whether soil had been tested at new HP site.*

III. Agenda Action Items:

1. Recommend approval of Use of Facilities Applications as attached.

**Committee Recommendation: Move to approve to Public Agenda**

- Discuss- request for Kara Roessler (Vicki) \$25 monthly fee

**Committee Recommendation: Move to waive policy 707 for Facility Request to Public Agenda**

- Discuss- request for Berks Regional Tennis

**Committee Recommendation: Move to approve to Public Agenda with other applications**

2. Recommend approval of Construction invoices as attached.

*Mr. Zucco asked about Wireless Equipment invoice- which was addressed by Dr. Chris Davis.  
Mrs. Stepnick asked about reports that Wireless Access is not available in all classrooms.  
Dr. Davis said issues with access had been resolved recently.*

IV. Informational Discussion Items:

1. District Construction Report by Mr. Russo.

*Mr. Russo gave update:*

*State Permits are in, right-of-way from Duquesne Electric Co accepted.*

*Gas Line Co reps met with him recently for Key Way info.*

*Site clearing completed, and secured with signage to be posted shortly.*

2. New Holiday Park by Mr. Ackerman.

*PlanCon G submitted to PDE.*

3. Center Café Floor Restroom Project update by Mr. Caffas.

*Mr. Caffas gave update:*

*Pipes under floor recently had camera placed in them by Sembower-Mikesell– showed that roof drain has separated, causing gap under floor , causing most fill to wash away (similar to Gym floor)*

*Options for repair:*

- a. Floor removal, trace all damages, repair and replace entire restroom.*
- b. Re-Route Roof Drain to end current damage, buys some time*
- c. drilling of floor to see what's below, work can be done by PS&R.  
After that, options can be projected for repair.*

*Either option "b" or "c" can be done over upcoming holiday break.*

4. HS Roof Restoration bid options.

*Mr. Holleran gave hand out of bidding options, and reviewed scope of work and timeline.  
Mr. Colella asked that the Garland Roofing rep walk the HS roof and attend next Facility Meeting with more detailed info.*

V. New Business Roundtable

*Mr. Russo addressed his request for new contact proposal.*

**Committee Recommendation: Move contract proposal to Public Agenda**

VI. Next Facilities Meeting: TBD

VII. Adjournment at 7:28pm